

EXHIBITION GUIDE  
MARCH 3, 2018

JobSpin.cz

MULTILINGUAL

# JOB FAIR

POWERED BY



**PRAGUE**  
MORNING



**TSCHECH** News

**AU**  
ANGLO  
AMERICAN  
UNIVERSITY

**FIND YOUR NEXT CAREER OPPORTUNITY  
AT JOBSPIN.CZ MULTILINGUAL JOB FAIR**  
POWERED BY  **PRAGUE TV**

JobSpin Multilingual Job Fair Powered by Prague.TV is the right place for foreigners to find multilingual jobs in Prague!

**IT DOESN'T MATTER** whether you are new in town, have already been living in Prague for some time, or are simply looking for a job.

**AT JOBSPIN MULTILINGUAL JOB FAIR POWERED BY PRAGUE.TV,** you will find a number of international companies wanting to hire students, graduates and professionals who speak foreign languages.

**YOUR CV...**

Not only will you have the chance to put your CV in the hands of the people who will actually read it, but you can also ask Grafton Recruitment for advice on how to improve it at their special "CV Consulting Panel", open all day for free consultations for all visitors.

**DURING THE EVENT,** you can look forward to presentations for job-seekers, assistance for foreigners from relocation experts, and workshops on writing a CV and interview preparation.



**ORGANIZERS AND PARTNERS**

**JOBSPIN.CZ**

Multilingual jobs in Prague and Brno  
SEARCH IT, FIND IT, GET IT.  
Czech number 1 expatriate job board.



**PRAGUE.TV**

Prague Expats Guide - Prague.TV, your online English language city magazine  
- Living Like a Local!

We provide information on entertainment, culture, dining, shopping, business, accommodation, real estate, education, health, and travel, and aim to cover all aspects of life in and around Prague.



**TSCHECH NEWS**

German News / Deutsche Nachrichten  
aus Tschechien Neu ab Januar 2018!



**ANGLO-AMERICAN UNIVERSITY**

AAU, the oldest private university in the Czech Republic, provides education in the English language to students from all around the world. With small class sizes and emphasis on critical thinking, AAU's unique international learning environment is bolstered by its dual European (MŠMT) and American (WSCUC) accreditation.



## PRAGUE MORNING

Prague Morning is a double language online magazine focused on Prague and the Czech Republic lifestyle topics. We are focused on news in videos, live streaming, viral videos and journalistic reportages.

## PRAGUE MORNING

## MOVE TO PRAGUE - RELOCATION EXPERTS

Move to Prague - Relocation Experts is your first friend in Prague! We are the ones you can always rely on and we will be more than happy to help you anytime with any task, starting with picking up from the airport, through finding accommodation and finishing with obtaining a residence permit and citizenship. Over these years, you, our clients, have become our dearest friends, and we are happy to claim us YOUR FIRST FRIEND IN PRAGUE!



## EXPATLEGAL

EXPATLEGAL is a law firm with attorneys focusing on foreigners living and working in the Czech Republic. Our lawyers provide legal advice to individuals and businesses who are intending to relocate or are already dealing with legal matters when living in the Czech Republic.

**EXPATLEGAL**  
advokáti | attorneys

## FOREIGNERS

Foreigners is an agency providing complex relocation service for expats. We help to rent or purchase an apartment and go through all visa process, as well as to arrange health insurance, translations, transportation, language courses, or business consultations. If a company decides to hire a foreign employee our agency can take care of the entire immigration procedure, including employee cards.



# Bored?

IT'S TIME FOR A CAREER WITH MORE COLOUR



At CDK Global we create careers, not jobs. And Global isn't just in our name, it's in our DNA. With people in over 30 countries worldwide we're leading the way in evolving the technology behind the automotive retail industry. That means transforming how people buy cars, trucks and boats all over the world. Join us and be part of the evolution.

### WE OFFER:

Your package at CDK Global is much more than a monthly pay cheque. We offer a selection of benefits initiatives on top of a competitive salary to keep you and your family happy and healthy.

- 25 days of holiday in addition to Czech Public Holidays
- Work From Home flexibility
- Company Sickness Benefit
- Cafeteria Employee Benefit Programme – 4,000 CZK to spend monthly (Meal tickets, fitness, personal items)
- Vodafone Employee Programme
- Language Courses
- Pension Savings
- Free Beverages & vending machines
- Team nights out and social events

### WE SEEK:

Do you speak either Dutch, Italian, French, Spanish, English or German? We're recruiting into our Accounts Payable, Accounts Receivable, GL Accountant teams and Technical Support teams. Speak to a member of the CDK team for more information.

**LANGUAGES:** Italian, Dutch, French, German, Spanish, English

### CONTACT:

James Borrett  
International Recruitment Advisor  
james.borrett@cdk.com  
www.cdkglobalcareers.com

CDK Global (Ceska Republika) s.r.o.  
BUILDING ART  
Argentinská 4,  
Praha 7, 170 00





# Honeywell

THE POWER OF **CONNECTED**

Honeywell is a Fortune 100 company that invents and manufactures technologies to address tough challenges linked to global macro trends such as safety, security, and energy. With approximately 132,000 employees worldwide, including more than 19,000 engineers and scientists, we have an unrelenting focus on quality, delivery, value, and technology in everything we make and do.

## WE OFFER:

- International environment and daily usage of languages
- Amazing career opportunities in variable roles

## WE SEEK:

We seek people from following functions >

- Economic
- HR
- Legal
- R&D
- IT
- Language experts

## CONTACT:

HONEYWELL - Ondřej Petráš  
Ondrej.petras@honeywell.com  
www.honeywell.com/

Honeywell, spol. s r.o.  
V Parku 2326/18. 148 00 Praha 4

Honeywell, spol. s r.o. - HTS CZ o.z.  
Tuřanka 1387/100, 2700 Brno, Slatina

# FLEETCOR®

A leading global provider of fleet cards and specialty payments to businesses.

## FLEETCOR - Prague office

FLEETCOR has an ongoing partnership with Shell and is responsible for providing the **euroShell fuel card service** throughout Europe.

Germany, Austria, the Netherlands, Belgium, France, Poland, Hungary, Switzerland, Luxembourg, Czech Republic and Slovakia.

In 2014 FLEETCOR started migrating customers from Shell. The shared service center is based in Prague 8, serving the following countries:



## Departments

Sales	Inbound and outbound sales by phone and email
Customer service	Assisting current customers on passive phone line and email
Credit & collections	Maintaining credit and payment records of customers

## Requirements

- English B1 + one language on a native level: German, Dutch, French, Polish, Hungarian, Czech or Slovakian
- Completed secondary education
- Good communication skills, assertiveness
- Basic PC skills - MS Word/Excel/Outlook
- Relevant working experience is an advantage



## Benefits

- 30 free days per year
- Meal vouchers
- Cafeteria
- Attractive mobile tariff
- Language courses
- Contribution to sports
- Friendly and open atmosphere

Feel free to contact us for more information, to apply for a job or any other questions.

**Email: [hrprague@fleetcor.eu](mailto:hrprague@fleetcor.eu) - location: Prague 8**



## ACCENTURE

IN THE OPERATIONS DIVISION WE MAKE OUR CLIENTS' LIVES EASIER

With our extensive experience and know-how, we help them perform many activities better, more efficiently, and at lower cost than they can on their own.

Our reach is truly wide. We assist our clients in the following areas:

- Finance, accounting, and controlling
- Customer support, warranty services
- Human resources
- Purchasing and supply chain
- Services in pharmacy, translation, and other areas

We provide all of this from Prague and in more than 20 languages for clients all across Europe and beyond. At Accenture Operations, you will find a truly international environment, with more than one-third of your colleagues coming from abroad and English as the language of communication.



## AMAZON

At Amazon we don't wait for the next big idea to present itself.

We envision the shape of impossible things and then we boldly make them reality. So far, this mindset has helped us achieve some incredible things. Let's build new systems, challenge the status quo, and design the world we want to live in. We believe the work you do here will be the best work of your life.

Come to work in our Prague office. Teams currently hiring:

- HR Services
- Transaction Risk Management Systems (TRMS)

Languages: English + Czech or Slovak or French or Italian or Spanish or German or Dutch or Polish.



## SAP SERVICES S.R.O.

AP resides in five affiliates in Czech Republic, SAP ČR, SAP Services, SAP Ariba and Concur.

The approximately 350 employees currently working in two affiliates of SAP ČR take care, besides regular sales and marketing activities, of other highly qualified activities like research and development, consulting and implementation services and training. SAP Services is based in Prague as well. It's more than 1000 employees provide administrative services to SAP's subsidiaries in Europe, Middle East and Afrika mainly in HR and finance administration field. SAP Services newly shares offices with its sister companies SAP Ariba and Concur in Metronom office center at Nove Butovice.

Languages: English, German, French, Dutch, Chinese and other languages.



## GRAFTON RECRUITMENT, S.R.O.

Grafton Recruitment, the largest recruitment agency in the Czech Republic, will help you find your new job. Among others, one of our specialisations are clients from the Business Shared Services Centres, who focus on hiring foreigners with different language skills. With us you will find the widest range of multilingual positions and an outstanding service.

Languages: English, German, French, Spanish, Italian, Swedish, Polish, Turkish, Serbian, Chinese, Dutch, Danish, Russian, Hungarian.



## SIRVA

SIRVA, Inc. is a leader in providing relocation and moving solutions to consumers, corporations and governments. We move more than 300,000 families each year to more than 175 countries around the world. In fact, the SIRVA family of moving brands forms the largest international moving footprint of any relocation solutions provider. Our network of global brands has offices in over 40 countries. We are the only provider with the global reach and local expertise to move anyone anywhere, at any time.

Languages: English, Czech.



## AB INBEV

We are the world's largest brewer.

AB InBev is the international beer company originally from Belgium committed to brewing the best beers using the finest, natural ingredients.

Our brands are Stella Artois, Corona, Leffe, Hoegaarden and other brands.

We're bringing people together for a better world.

- Fluent English
- Proficient level of 2nd language (FR, SP, GE, IT, Dutch) is a huge plus and is really appreciated within the company.

Languages: English, Dutch, French, German, Spanish, Italian, Portuguese, Russian.



## TABELLA S.R.O.

We are a company focused on the fastest growing business - online Gaming, marketing & advertising, solar technologies, artificial Intelligence and charity projects. Dozens of websites. Fifteen years of experience. Hundreds of employees. Thousands of players.

Languages: English, French, German, Italian.



## EXPEDIA

Expedia is currently looking for action-oriented, motivated individuals to join our Multilingual team

- Lodging Support Services Contact Centre based in Prague. In this position, you will focus on providing inbound and outbound support to Expedia hotel business partners across all EMEA region. Are interested in knowing more? Feel free to visit us at [www.expediajobs.com](http://www.expediajobs.com)



## UTILITYWISE PRAGUE

Utilitywise Prague (ICON Communication Centres) provides sales, marketing, and customer care services for global brands by communicating directly with their customers in more than 28 languages. Our team of over 300 brand evangelists comes from more than 30 countries. Thanks to the variety of services we offer, there are always new challenges available so you'll never be bored. We pride ourselves on offering world-class training and in-house promotion progression for our colleagues. All our careers come with great benefits and one of the friendliest workplaces in the city. Utilitywise Prague's supportive environment has all the tools you'll need to develop your professional career and create a happy life in Prague!

Languages: Dutch, French, German, Danish, Norwegian, Turkish, Spanish, Italian, Polish, English.



## OFFICIAL PROGRAM

(Please find the presentation room 1.17 in the yard next to the café.)

- 10:15 – 10:40: **HONEYWELL AT GLANCE**

**Speaker:** Ondřej Petráš, Staffing Manager – Honeywell

- 11:15 – 12:00: **EMPLOYING FOREIGNERS FROM A TO Z**

Move to Prague explains everything about your rights and options while being employed in the Czech Republic with an employee card or a trade license, it doesn't matter where you are from!

**Speaker:** Jan Kalina, Relocation Expert – Move to Prague

- 12:10 – 12:55: **PROTECTION OF THE EMPLOYEES - MYTHS AND FACTS**

Are you aware of your rights? What are your chances of being discriminated? And what is your protection while working with trade license?

EXPATLEGAL will discuss some real cases to show you your options.

**Speaker:** Barbora Karetová, Attorney – EXPATLEGAL

- 13:00 – 13:45: **TRENDS IN THE JOB MARKET**

There are so many things which you should and should not say at the interview. Grafton Recruitment prepared for you best hints how to pass an interview well. Which career path is right for me? How to design success at interview? How to start building a solid career path? Learn from mistakes and get yourself ready to land your job in a top company. Grafton Recruitment will provide you with real-life examples of interview fails and wins.

**Speakers:** Dagmar Miščíková, Veronika Adámková, and Adriána Peťková – Grafton Recruitment

- 14:00 – 14:45: **WHAT IS IT LIKE TO WORK IN ACCENTURE OPERATIONS?**

Multicultural and inclusive environment, services in more than 20 languages and global know-how, that is Accenture Operations in Prague. Come to meet us and get to know more about our culture, people and opportunities we offer in areas of:

- Finance, accounting, and controlling
- Customer support, warranty services
  - Human resources
  - Purchasing and supply chain
- Services in pharmacy, translation, and other areas

**Speaker:** Anastasija Siljanoska – Accenture



[WWW.JOBSPIN.CZ](http://WWW.JOBSPIN.CZ)  
[INFO@JOBSPIN.CZ](mailto:INFO@JOBSPIN.CZ)